

June 4, 2018

A regular meeting of the Board of Education of the Westhampton Beach Union Free School District, Suffolk County, New York, was held in the High School Library of the Westhampton Beach Public Schools, Westhampton Beach, New York, on June 4, 2018.

Board of Education members present: Ms. Suzanne M. Mensch, Mr. Halsey C. Stevens, Ms. Dawn Arrasate, Ms. Joyce Donneson, and Mr. James N. Hulme.

*Absent: Ms. Claire Bean and Mr. George R. Kast*

Also Present: Michael R. Radday, Superintendent of Schools; Judy McCarthy, District Clerk; Bill Fisher, Assistant Superintendent for Personnel & Instruction; Chris Herr, High School Principal; Charisse Miller, Middle School Principal; Lisa Slover, Elementary School Principal; Kathy Masterson, Director of Athletics; and approximately 15 staff and community members.

The meeting was called to order by Ms. Suzanne M. Mensch, President, at 7:00 PM.

The pledge was conducted.

EDUCATIONAL PRESENTATION  
NEWLY TENURED STAFF

This year's newly tenured staff members were introduced: Jessica Kuveke, Mary Bergmann and Yvonne Perez.

STAFF RETIREES

This year's retirees were recognized for their years of service to the District: Jane Bender, Matthew Fulham, Bill Parry, Judy Reed, Karen Boeshore, Ann Cameron, Kathy Lynch, and Patty Ziparo.

TEXTBOOK ADOPTION

Dr. Herr presented a recommendation for the purchase of a new textbook.

*Item 26 was moved up on the agenda:*

On motion of Ms. Donneson, second by Mr. Hulme, the adoption of the following high school textbook, to be and hereby is approved:

***Criminal Justice in America (Constitutional Rights Foundation – 5<sup>th</sup> Edition)***

Vote: Yes 5 No 0

PUBLIC PARTICIPATION

There was no public participation.

APPROVAL OF MINUTES

On motion of Mr. Hulme second by Ms. Donneson, the minutes of the May 7, 2018, Budget Hearing, to be and hereby are approved.

Vote: Yes 5 No 0

On motion of Mr. Hulme second by Mr. Stevens, the minutes of the May 7, 2018, Board of Education meeting, to be and hereby are approved.

Vote: Yes 5 No 0

On motion of Mr. Hulme second by Mr. Stevens, the minutes of the May 15, 2018, Annual District meeting, to be and hereby are approved.

Vote: Yes 5 No 0

#### SPECIAL EDUCATION

The Board reviewed the recommendations of the Westhampton Beach UFSD CSE meetings of March 6, 8, 12, April 12, 27, 30, May 4, 7, 9, 18 and 21, 2018.

On motion of Mr. Hulme, second by Ms. Donneson, the Board of Education has no objections to the recommendations of the Committee and approves the authorization of funds to implement the special education programs and services consistent with such recommendations.

Vote: Yes 5 No 0

#### REORGANIZATIONAL MEETING

On motion of Mr. Hulme, second by Ms. Donneson, the following resolution setting the date and time of the Annual Reorganizational Meeting, to be and hereby is adopted:

BE IT RESOLVED that the Annual Reorganizational Meeting for the Westhampton Beach Board of Education be held on Monday, July 9, 2018, at 7:00 p.m. in the High School Library

Vote: Yes 5 No 0

#### INDIVIDUAL STUDENT INSTRUCTIONAL SERVICES CONTRACTS

On motion of Mr. Stevens, second by Ms. Donneson, the resolution authorizing the President of the Board of Education to execute three individual student tuition contracts for the 2018/19 school year, as submitted, to be and hereby is adopted.

Vote: Yes 5 No 0

#### INTERNAL AUDITOR'S RISK ASSESSMENT & AGREED UPON PROCEDURES REPORT

On motion of Ms. Donneson, second by Mr. Hulme, the resolution to accept the Internal Auditor's Risk Assessment Update & Agreed Upon Procedures Reports dated November 2017 & May 2018, as submitted, to be and hereby is adopted.

Vote: Yes 5 No 0

#### OMNI GROUP SERVICE AGREEMENT

On motion of Mr. Stevens, second by Ms. Donneson, the resolution authorizing the renewal of the Omni Service Agreement for the 2018/19 school year, as submitted, to be and hereby is adopted.

Vote: Yes 5 No 0

## RESERVE FUNDS

On motion of Mr. Stevens, second by Ms. Arrasate, the following resolution reauthorizing the District's reserve funds, to be and hereby is adopted:

RESOLVED, the Board of Education hereby reaffirms the authorization for the following reserve accounts as prescribed under General Municipal Law: Workers Compensation Reserve, Unemployment Insurance Reserve, Employee Benefits & Accrued Liabilities Reserve, and Employee Retirement Contribution Reserve.

BE IT FURTHER RESOLVED, that the Board of Education authorizes the increased funding of these reserves for the fiscal year ended June 30, 2018 not to exceed \$1,500,000. Final amounts to be placed in each reserve will be determined on or before the setting of the tax levy.

Vote: Yes 5 No 0

## STUDENT ACCIDENT INSURANCE

On motion of Ms. Donneson, second by Mr. Stevens, the resolution to approve student accident insurance coverage with Pupil Benefits Plan, Inc. for the 2018/19 school year, as submitted, to be and hereby is adopted.

Vote: Yes 5 No 0

## FOOD SERVICE COMMODITIES, FOOD, AND FOOD SERVICE SUPPLIES

On motion of Mr. Stevens, second by Mr. Hulme, the resolution authorizing the execution of a joint bidding resolution with public school districts in Nassau and Suffolk Counties for selected Food Service Commodities, Food, and Food Service Supplies for the 2018/19 school year, to be and hereby is adopted.

Vote: Yes 5 No 0

## BID EXTENSIONS

### COACH BUS SERVICES

On motion of Ms. Donneson, second by Mr. Stevens, the recommendation to extend the coach bus services bid with Hampton Jitney for the 2018/19 school year, to be and hereby is adopted.

Vote: Yes 5 No 0

## HVAC

On motion of Ms. Donneson, second by Mr. Stevens, the recommendation to extend the heating & ventilation (HVAC) services bid with HTP Mechanical Corp. for the 2018/19 school year, to be and hereby is adopted.

Vote: Yes 5 No 0

FOOD SERVICE REFRIGERATION EQUIPMENT REPAIRS

On motion of Mr. Hulme, second by Mr. Stevens, the recommendation to extend the food service refrigeration equipment repair bid with ProCold East Refrigeration Utilities for the 2018/19 school year, to be and hereby is adopted.

Vote: Yes 5 No 0

FOOD SERVICE EQUIPMENT REPAIRS

On motion of Ms. Arrasate, second by Mr. Stevens, the recommendation to extend the food service equipment repairs bid with F. V. Stern & Sons, Inc. for the 2018/19 school year, to be and hereby is adopted.

Vote: Yes 5 No 0

ELEVATOR SERVICES

On motion of Mr. Stevens, second by Ms. Arrasate, the recommendation to extend the elevator services bid with Eclipse Elevator Co. LLC for the 2018/19 school year, to be and hereby is approved.

Vote: Yes 5 No 0

INTEGRATED PEST MANAGEMENT SERVICES

On motion of Mr. Hulme, second by Mr. Stevens, the recommendation to extend the integrated pest management services bid with Bug Fighters, Etc. for the 2018/19 school year, to be and hereby is approved.

Vote: Yes 5 No 0

PRINTING BID EXTENSIONS

On motion of Mr. Stevens, second by Ms. Donneson, the resolution authorizing the bid extension for District-wide printing with Pine Barrens Printing through the 2018/19 school year, to be and hereby is adopted.

Vote: Yes 4 No 0  
(Mr. Hulme abstained)

On motion of Ms. Donneson, second by Mr. Stevens, the resolution authorizing the bid extension for Cupola & Budget Publications printing with Pine Barrens Printing through the 2018/19 school year, to be and hereby is adopted.

Vote: Yes 4 No 0  
(Mr. Hulme abstained)

SWORDFISH CLUB

On motion of Ms. Donneson, second by Mr. Hulme, the resolution authorizing the execution of the agreement with the Swordfish Club for the summer of 2018, as submitted, to be and hereby is approved.

Vote: Yes 4 No 0  
(Ms. Mensch abstained)

SUMMER WETLAB & COURTYARDS

On motion of Mr. Hulme, second by Mr. Stevens, the resolution to authorize Jok Kommer to perform summer maintenance work at the Marine Science Wetlab and High School Courtyards at \$25/hr., not to exceed \$2,500.00, to be and hereby is adopted.

Vote: Yes 5 No 0

ACHIEVE BEYOND

On motion of Ms. Donneson, second by Mr. Stevens, the resolution authorizing the Board President to execute the Achieve Beyond agreement for the 2018/19 school year, as submitted, to be and hereby is adopted.

Vote: Yes 5 No 0

*Mr. Kast arrives*

CJI CONSULTANTS INC.

On motion of Ms. Arrasate, second by Ms. Donneson, the resolution authorizing the Board President to execute the CJI Consultants, Inc. agreement for the 2018/19 school year, as submitted, to be and hereby is adopted.

Vote: Yes 6 No 0

COMPLETE REHAB

On motion of Ms. Donneson, second by Mr. Stevens, the resolution authorizing the Board President to execute the Complete Rehab agreement for the 2018/19 school year, as submitted, to be and hereby is adopted.

Vote: Yes 6 No 0

INTERIM HEALTH CARE

On motion of Mr. Kast, second by Mr. Stevens, the resolution authorizing the Board President to execute the Interim Health Care agreement for the 2018/19 school year, as submitted, to be and hereby is adopted.

Vote: Yes 6 No 0

LONG ISLAND DEVELOPMENTAL CONSULTING (LIDC)

On motion of Mr. Stevens, second by Mr. Kast, the resolution authorizing the Board President to execute the Long Island Developmental Consulting (LIDC) agreement for the 2018/19 school year, as submitted, to be and hereby is adopted.

Vote: Yes 6 No 0

METRO THERAPY

On motion of Mr. Hulme, second by Mr. Stevens, the resolution authorizing the Board President to execute the Metro Therapy agreement for the 2018/19 school year, as submitted, to be and hereby is adopted.

Vote: Yes 6 No 0

EDWARD J. VINSKI, PH. D.

On motion of Mr. Stevens, second by Mr. Kast, the resolution authorizing the Board President to execute the agreement with Edward J. Vinski, Ph. D. for CSE Chairperson responsibilities at \$75/hr. for the 2018/19 school year, as submitted, to be and hereby is adopted.

Vote: Yes 6 No 0

BID AWARD – FALL ATHLETIC SUPPLIES

On motion of Ms. Arrasate, second by Mr. Kast, the recommendation to award the bids for fall athletic supplies to Riddell, Port Jeff Sports, BSN Sports, Schutt Sports, and Medco Supply, for the specified items for which they were the lowest bidder, as submitted, to be and hereby is approved.

Vote: Yes 5 No 0  
(Mr. Hulme abstained)

CASEY O'HARA

On motion of Mr. Stevens, second by Mr. Kast, the appointment of Casey O'Hara as a foreign language teacher assigned to the middle school, effective September 1, 2018, with a three-year probationary period through August 31, 2021, in the tenure area of Foreign Language, at Step 9I, MA+60, at a salary of \$87,392, to be and hereby is approved.

Vote: Yes 6 No 0

SUMMER SPECIAL EDUCATION TESTING

On motion of Mr. Stevens, second by Mr. Kast, the following appointments for summer special education testing from July 1, 2018 through August 31, 2018 at the professional rate of \$46.97/hr., to be and hereby are approved:

Alaina Maggio	Psychological Testing	7 hrs/evaluation max
Allaine King	Psychological Testing	7 hrs/evaluation max
Jackie Reed	Psychological Testing	5 hrs/evaluation max
Kelly Roesel	Educational Testing	5 hrs/evaluation max
Jennifer Cucinotta	Educational Testing	5 hrs/evaluation max
Jennifer Raynor	Educational Testing	5 hrs/evaluation max

Vote: Yes 6 No 0

SUMMER SPECIAL EDUCATION INSTRUCTION

On motion of Mr. Stevens, second by Mr. Kast, the following appointments for summer special education instructors, to be and hereby are approved:

Teacher	Angela Selvaggio	July 2 – August 10	3 hrs. daily at \$46.97/hr. = \$4,086.39
Teacher Aides	Sandora Mazzella Veronica Perez Reynoso Carol Braithwaite	July 2 – August 10	Flat rate @ \$1,800 each
Nurse	Sherry Marks	July 30 – August 10	3 hrs. daily at \$46.97/hr. = \$1,409.10

Vote: Yes 6 No 0

SUBSTITUTES

On motion of Mr. Stevens, second by Mr. Kast, the recommendation to appoint the following substitutes, to be and hereby is approved:

Vanessa Canavan	Childhood Ed Teacher
Helen McDowell	Uncertified Teacher
Catherine Pietro	Music Teacher
Katelyn Parry	Uncertified Teacher

Vote: Yes 6 No 0

REPORTS

The personnel postings were noted.

OLD BUSINESS

There were no Old Business items on the agenda for discussion.

NEW BUSINESS

There were no New Business items on the agenda for discussion.

EXECUTIVE SESSION

On motion of Mr. Stevens, second by Mr. Kast, the Board of Education to convene to Executive Session at 7:35 p.m. to discuss specific personnel matters, to be and hereby is approved.

Vote: Yes 6 No 0

On motion of Mr. Hulme, second by Ms. Arrasate the Board of Education to reconvene from Executive Session at 8:50 p.m., to be and hereby is approved.

Vote: Yes 6 No 0

ADJOURNMENT

On motion of Mr. Hulme, second by Ms. Arrasate, all business being completed, Ms. Mensch declared the meeting adjourned at 8:50 p.m.

June 4, 2018

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Judy McCarthy, District Clerk