

December 11, 2017

A regular meeting of the Board of Education of the Westhampton Beach Union Free School District, Suffolk County, New York, was held in the High School Library of the Westhampton Beach Public Schools, Westhampton Beach, New York, on December 11, 2017.

Board of Education members present: Ms. Suzanne M. Mensch, Mr. Halsey Stevens, Ms. Dawn Arrasate, Ms. Claire Bean, Ms. Joyce Donneson, and Mr. James N. Hulme.

Absent: Mr. George R. Kast

Also Present: Michael R. Radday, Superintendent of Schools; Judy McCarthy, District Clerk; William Fisher, Assistant Superintendent for Personnel & Instruction; Kathleen O'Hara, Assistant Superintendent for Business; and three attendees.

The meeting was called to order by Ms. Suzanne Mensch, President, at 7:00 p.m.

The pledge was conducted.

Mr. Radday made the following announcements:

- Congratulations to the football team for winning the Long Island Championships
- Congratulations to football player Dylan Laube for being awarded the Carl Hansen award
- Congratulations to football coach Bill Parry for being awarded the Suffolk County Coach of the Year award

EDUCATIONAL PRESENTATIONS

Bill Fisher presented the preliminary Smart Schools Investment Plan as required by the Smart Schools Bond Act.

On motion of Mr. Stevens, second by Ms. Donneson, the resolution approving the preliminary Smart Schools Investment Plan for our District, to be and hereby is adopted.

Vote: Yes 6 No 0

Dr. Herr requested high school course changes for next year. The Board approved changes to the course catalog including the addition of:

- SUPA Research
- SUPA Forensics
- History of Long Island
- Criminal Justice
- Biomechanics
- Computer Science Discoveries - replaces Web Design
- Project Lead the Way (PLTW) Engineering - replaces Robotics

HIGH SCHOOL COURSE CHANGES

On motion of Mr. Hulme, second by Mr. Stevens, the resolution to approve the high school course changes presented, to be and hereby is adopted.

Vote: Yes 6 No 0

PUBLIC PARTICIPATION

There was no public participation.

APPROVAL OF MINUTES

On motion of Mr. Hulme, second by Mr. Stevens, the minutes of the November 20, 2017, Board of Education meeting, to be and hereby are approved.

Vote: Yes 6 No 0

SPECIAL EDUCATION

On motion of Mr. Hulme, second by Mr. Stevens, the recommendations and authorization of funds to implement the special education programs and services consistent with such recommendations of the Westhampton Beach UFSD CSE meetings of 11/13, 11/14, 11/15, 11/21, 11/29, 11/30 and 12/1/17; to be and hereby are approved.

Vote: Yes 6 No 0

CORRECTIVE ACTION PLAN

On motion of Mr. Stevens, second by Ms. Donneson, the resolution to adopt the District's corrective action plan in response to the External Auditor's Report for the fiscal year ending June 2017, as submitted, to be and hereby is adopted.

Vote: Yes 6 No 0

LEAD EVALUATORS

On motion of Mr. Hulme, second by Mr. Stevens, the following resolutions regarding certification of lead evaluators, to be and hereby are adopted:

RESOLUTION FOR THE CERTIFICATION OF LEAD EVALUATORS

BE IT RESOLVED THAT Michael Radday, William Fisher, Lisa Slover, Charisse Miller, Christopher Herr, Angela Austin, Thomas Short, Robert Finn, Kathleen Masterson, Bryan Bookamer, Jessica Williams, and Lisa Menegio are hereby certified as a Qualified Lead Evaluators of teachers, having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

- (1) The New York State Teaching Standards, and their related elements and performance indicators;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;

- (4) Application and use of the State-approved rubric selected by the Westhampton Beach UFSD for use in the evaluation of teachers, including training on the effective application of the rubric to observe a teacher's practice;
- (5) Application and use of the assessment tools that the Westhampton Beach UFSD utilizes to evaluate its teachers;
- (6) Application and use of the State-approved locally selected measures of student achievement used by the Westhampton Beach UFSD to evaluate its teachers;
- (7) The scoring methodology utilized by the Department and the Westhampton Beach UFSD to evaluate a teacher under 8 NYCRR Subpart 30-2, including:
 - (a) how scores are generated for each subcomponent and the composite effectiveness score of teachers, and
 - (b) the application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of teachers and their subcomponent ratings; and
- (8) Specific considerations in evaluating teachers of English language learners and students with disabilities.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Westhampton Beach UFSD annual professional performance review plan.

RESOLUTION FOR THE CERTIFICATION OF LEAD EVALUATORS

BE IT RESOLVED THAT Michael Radday and William Fisher are hereby certified as a Qualified Lead Evaluators of building principals having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the State-approved principal rubric selected by the Westhampton Beach UFSD for use in the evaluations of building principals, including training on the effective application of such rubrics to observe a building principal's practice;

- (5) Application and use of the assessment tools that the Westhampton Beach UFSD utilizes to evaluate its building principals;
- (6) Application and use of the State-approved locally selected measures of student achievement used by the Westhampton Beach UFSD to evaluate its building principals;
- (7) The scoring methodology utilized by the Department and the Westhampton Beach UFSD to evaluate a building principal under 8 NYCRR Subpart 30-2, including:
 - (a) how scores are generated for each subcomponent and the composite effectiveness score of building principals, and
 - (b) the application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of building principals and their subcomponent ratings; and
- (8) Specific considerations in evaluating building principals of English language learners and students with disabilities.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Westhampton Beach UFSD annual professional performance review plan.

Vote: Yes 6 No 0

WAIVER APPLICATION

On motion of Mr. Stevens, second by Ms. Donneson, the following resolution authorizing the submission of an APPR Undue Burden Independent Evaluator Hardship Waiver Application, to be and hereby is adopted:

BE IT RESOLVED, that the Board of Education of the Westhampton Beach Union Free School District, upon the recommendation of the Superintendent of Schools, hereby approves the submission of an Undue Burden Independent Evaluator Hardship Waiver application to the New York State Education Department and hereby authorizes the Superintendent of Schools and the Board President to execute and submit such application on behalf of the District.

Vote: Yes 6 No 0

BUDGET DEVELOPMENT CALENDAR

On motion of Mr. Hulme, second by Mr. Stevens, the resolution approving the 2018/19 budget development calendar, as submitted, to be and hereby is adopted.

Vote: Yes 6 No 0

BUDGET TRANSFER

On motion of Mr. Stevens, second by Ms. Bean, the following budget transfer, to be and hereby is approved:

From	To	Amount
A2250.164.00.05 (\$38,000)	A2250.155.00.05	\$47,250
A2250.142.00.05 (\$9,250)		

Vote: Yes 6 No 0

DONATIONS

On motion of Mr. Hulme, second by Ms. Arrasate, the donation from the Hurricane Educational Foundation of \$4,496 to be used toward solar lights at the elementary school, to be and hereby is accepted with many thanks.

Vote: Yes 6 No 0

On motion of Mr. Hulme, second by Mr. Stevens, the anonymous donation from a community member to be used to cover outstanding lunch balances for students at the elementary school, to be and hereby is accepted with many thanks.

Vote: Yes 6 No 0

DISCOVERY EDUCATION AGREEMENT

On motion of Mr. Stevens, second by Ms. Donneson, resolution authorizing the President of the Board of Education to execute the Discovery Education contract in the amount of \$6,350 for the term 12/1/2017 through 11/30/2018, as submitted, to be and hereby is adopted.

Vote: Yes 6 No 0

TEACHER CENTER CONTRACT

On motion of Mr. Stevens, second by Mr. Hulme, the resolution authorizing the execution of a contract for the Teacher Center of the Western Hamptons with Colleen Ferone, as submitted, to be and hereby is adopted.

Vote: Yes 6 No 0

LOUIS GUINTA

On motion of Mr. Stevens, second by Ms. Donneson, the resignation of Louis Guinta from his position as a Maintenance Mechanic III, effective December 1, 2017, to be and hereby is accepted.

Vote: Yes 6 No 0

JENNIFER HINRICHS

On motion of Ms. Bean, second by Mr. Stevens, the request from Jennifer Hinrichs for an extension of her unpaid childcare leave of absence through April 13, 2018, to be and hereby is approved.

Vote: Yes 6 No 0

ERICA DEMARTINO

On motion of Mr. Stevens, second by Ms. Bean, the extension of the appointment of Erica DeMartino as a math leave replacement teacher through April 13, 2018, to be and hereby is approved.

Vote: Yes 6 No 0

MICHELLE BENNETT

On motion of Mr. Stevens, second by Ms. Bean, the request from Michelle Bennett for an extension of her unpaid childcare leave of absence through April 13, 2018, to be and hereby is approved.

Vote: Yes 6 No 0

CAITLYNN WEBBER

On motion of Mr. Stevens, second by Ms. Bean, the extension of the appointment of Caitlynn Webber as an English leave replacement teacher through April 13, 2018, to be and hereby is approved.

Vote: Yes 6 No 0

PERMANENT SUBSTITUTE

On motion of Mr. Stevens, second by Ms. Bean, the appointment of Leah Uliano as a permanent substitute teacher assigned to the elementary school, effective December 12, 2017 through June 1, 2018, at \$135 per day, to be and hereby is approved.

Vote: Yes 6 No 0

CHRISTINE CIROLA

On motion of Mr. Stevens, second by Ms. Bean, the appointment of Christine Cirola as an assistant cook, effective December 12, 2017 at \$14/hr., to be and hereby is approved.

Vote: Yes 6 No 0

SUBSTITUTES

On motion of Mr. Stevens, second by Ms. Bean, the recommendation to appoint the following substitutes, to be and hereby is approved:

Tara Bomawamdt	ESL, Childhood Ed teacher
Kiara Braithwaite	Uncertified teacher
Ryan Mitchell	Custodial worker

Vote: Yes 6 No 0

REPORTS

There were no personnel postings.

OLD BUSINESS

There were no Old Business items on the agenda.

NEW BUSINESS

There were no New Business items on the agenda.

EXECUTIVE SESSION

On motion of Ms. Bean, second by Mr. Stevens, the Board of Education to convene to Executive Session at 7:37 PM to discuss specific personnel matters, to be and hereby is approved.

Vote: Yes 6 No 0

On motion of Mr. Hulme, second by Mr. Stevens, the Board of Education to reconvene from Executive Session at 8:13 PM, to be and hereby is approved.

Vote: Yes 6 No 0

ADJOURNMENT

On motion of Mr. Hulme, second by Mr. Stevens, all business being completed, Ms. Mensch declared the meeting adjourned at 8:13 PM.

Judy McCarthy, District Clerk

December 11, 2017